



FINANCE MANAGER

Position:

Finance Manager – Silver Spring, MD

Qualifications:

MBA / Graduate Management degree + 2 years of experience in Business Administration/Corporate Management.

Duties:

- Manage development and implementation of compliance policies and procedures at Capital Care Inc.
- Assess operational risk management policies
- Prepare and direct financial statements and annual budgets/reports.

Proficiency required:

Microsoft word, Excel, Power point, Publisher, Crystal, Adobe Acrobat.

Mail:

Resume + cover letter

To:

Capital Care Inc.

HR Manager

2401 Blueridge Avenue, Suite 301

Silver Spring, MD, 20902.